

MEETING TITLE: EDS Pre-Proposal Conference

MEETING DATE: 27 March 2007

LOCATION: Chemical Demilitarization Training Facility (CDTF)
Edgewood, MD

1. INTRODUCTIONS/ATTENDANCE LIST

Mr. Kevan Woodin, the Army Sustainment Command (ASC) Contracting Officer, convened the EDS Pre-Proposal Conference on 27 March 2007 at approximately 0800 hours Eastern Standard Time (EST).

Mr. Woodin noted that the presentation would be informal due to the smaller group. A copy of the briefing was passed out to all attendees. A sign-in sheet was also passed around and signed by all attendees. Mr. Woodin mentioned that the briefing and attendee list will be posted on the web. Upon completion of the meeting, a tour of the EDS Phase 1 unit would be held.

Slide 4

- 5 CDs have been sent out to all offerors including change 1 to the technical data package which was issued as an amendment to the solicitation.
- Mr. Greg Nielson, Project Manager for Non-Stockpile Chemical Materiel (PM NSCM), was introduced. He will be the contracting officer representative (COR). A brief round of introductions continued around the conference table.
- The purpose of this meeting is not to re-read the Request for Proposal (RFP) or Statement of Work (SOW) or extensively review the drawings and specifications. Rather, the purpose of the meeting is to review the highlights of the RFP and address any questions that contractors may have.
- It was mentioned that nothing in this conference or briefing will amend the solicitation and that the solicitation will be changed only by the issuance of formal amendments, which will be submitted via the internet.
- Mr. Woodin mentioned that Greg Nielson would be presenting a 12 minute video of the EDS for those that are not familiar with the EDS.
- Mr. Laurence Gottschalk, PM NSCM, mentioned that some people may have questions about Chemical Materials Agency (CMA) and if so, he was available to answer them. Mr. Gottschalk mentioned that the purpose of this solicitation is to procure this system and make it available for CMA operations. It will be the third EDS Phase 2 system to be built.

Slide 5

- After the conference, the attendees will have the ability to submit questions. Questions should be submitted in writing.

2. EDS BACKGROUND

Slide 6

- Mr. Greg Nielson presented the EDS video. While Mr. Nielson was preparing to play the video, Mr. Woodin asked if the web site was working ok. None of the attendees reported any difficulties.
- Currently five EDS are in the PMNSCM inventory: three Phase 1s and two Phase 2s. The main difference between Phase 1 and Phase 2 is that the vessel for the Phase 2 is larger, it allows for greater throughput – up to six munitions at one time.
- All units to date have been developed and designed by Sandia National Laboratories (SNL). Tennessee Valley Authority (TVA) has been involved with the drawings and technical data package. Science Applications International Corporation (SAIC) has been involved with the Standing Operating Procedures (SOPs), O&M manual, and training of Edgewood Chemical Biological Center (ECBC) operators. Mitretek, now known as Noblis, will help with the solicitation and the evaluation.
- The proposal is being put forward instead of continuing to use SNL for the fabrication of the EDS because of the fact that SNL is more focused on research and development and is less production oriented.
- A number of government furnished equipment (GFE) items such as the vessel, trailer, and the larger items are GFE because they were custom made before and the drawings are not as detailed.
- Mr. Woodin asked, since Mr. Gottschalk was leaving soon, if there are any questions for him. No questions were asked. Mr. Gottschalk mentioned that he would come back, if needed. Mr. Gottschalk left the conference room.

3. REQUEST FOR PROPOSAL

Mr. Woodin continued with the briefing.

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- He mentioned that he hoped that the video was beneficial. He also mentioned that the EDS unit to be fabricated under this contract should be nearly identical to the previous EDS Phase 2 units previously fabricated.
- Mr. Woodin mentioned that the evaluation plan was approved prior to the issuance of the RFP. There has only been one significant change presented as an amendment, which was a change to the Technical Data Package (TDP). In total 3 amendments were issued to date.
- Any future amendments will be posted on the web site.

Slide 8

- In support of their submitted proposals, offerors will be required to update their certification on the Online Representation and Certification Application (ORCA) prior to the submission of the proposal.
- The offeror should make sure the certifications fit the RFP.
- The A-3 is a summary of what they are trying to do in this solicitation.
- The inspection and acceptance should be in accordance to the Acceptance Test Plan.

Slide 9

- The evaluation of proposals will be a two step approach.
- Step One will be unpriced and consists of Volumes I (Technical/Management) and II (Past Performance).
- Step Two or price, will be assessed only after approval of Step One.
- The contract award will be made based on technically acceptable and low price.
- The Government may hold discussions with the offeror(s) in either Step One or Step Two, although discussions are not anticipated.

Slide 10

- Mr. Woodin noted the list of organizations (SAIC, SNL, Noblis, and TVA) that will play a part in the solicitation and are therefore excluded from participation in the solicitation.
- Some sections, such as Section G, will not be talked about during this conference due to the fact that they are considered “boiler plate.”
- Mr. Woodin mentioned that Mr. Nielson would go over the SOW that was issued to cover the highlights.

Slide 11

- Mr. Nielson stated that the SOW is included in Attachment 001 of the RFP.
- Attachment 003 includes the drawings and specifications with the one change.
- Attachment 004, the O&M manuals, and SOPs have been provided more as background information. However, portions of the documents may be needed during the acceptance testing phase of the contract.

Slide 12

- GFE will be shipped to the contractor’s fabrication facility from the Government’s warehouse in Huntsville, AL, at the Government’s expense.
- Once the vessel is shipped, the Contractor is responsible for getting the vessel off the shipping platform.
- The Contractor will be responsible for all the GFE once they have received it and will assume liability.
- All unused GFE is to be returned to the Government.

Slide 13

- The trailer is not currently in the warehouse. It is being fabricated at a facility in South Dakota. The fabrication is scheduled to be complete in early May 2007 at which time it will be transported to the Government warehouse in Huntsville, AL.

Slide 14

- The vessel was already fabricated last summer; other GFE parts and pieces will be used to help out with fabrication/assembly and/or acceptance testing.

Slide 15

- When subcontracting work, the Contractor needs to ensure that the Subcontractor has the proper qualifications, which need to be submitted to the Government.
- The Contractor/s project manager will be required to attend bi-weekly meetings and take minutes.
- Bi-weekly meetings will be held at the Contractor facilities or via teleconference.
- The Contractor shall assume travel to Aberdeen Proving Ground (APG), MD for status reviews that will occur every other month and for final acceptance testing.
- The Government will provide EDS operator training.
- The Contractor/Subcontractors are not expected to be experts in operating the system. Thus, the offer by the Government to provide training.

Slide 16

- There will be two types of testing: in-plant and final acceptance.
- For the in-plant testing, the Contractor should use its own acceptance test plan, which should reflect the Government-supplied Acceptance Test Plan, and should perform this test in the Contractor plant.
- Operation of the system for in-plant testing will be conducted by Contractor personnel.
- The Government will oversee the Contractor operations.
- The Contractor will not be required to pump any agents or destroy any munitions.
- The test will be performed with water only, and will just be used to make sure everything functions (e.g., pumps, vessel heaters and rotation, etc.).
- The final acceptance testing will occur at APG.
- The Government will take care of the security for getting people to the location where final acceptance testing will occur.
- The final acceptance test will be a similar test to the in-plant test except that the system will be operated by Government personnel. This testing is needed to ensure everything functions and the system functions as designed, after the transport and prior to acceptance of the system.

Slide 17

- The period of performance is 240 days from award.
- 180 days for fabrication/assembly.
- 25 days for in-plant testing.
- 35 days for final acceptance testing.
- Schedule was created with input from SNL, TVA, and SAIC.

Slide 18

- A Quality Assurance Program (QAP) should be used for shop activities.
- The Government or its designated representatives shall have access to the Contractor's shop during fabrication.
- The AR 702-11 is available online.
- Health and Safety requirements are spelled out in the RFP; OSHA will apply.
- For security, it is important that the Contractor facility is locked and the GFE is controlled and secured.
- Reminder that Contractor is liable for missing GFE.
- Mr. Nielson will make arrangements for range security passes for Contractor personnel for acceptance testing.
- Environmental: no chemicals are required during fabrication or testing. The Contractor will only be required to pump and heat water.

Slide 19

- Order of preference is identified on the slide.
- If there is a question or any conflict, Mr. Nielson should be contacted before proceeding.
- There should be no deviations from standards.
- If deviation is seen, the deviation should be spelled out in writing and submitted to Mr. Nielson for approval, prior to its implementation.
- Unused GFE should be returned when the EDS Phase 2 is shipped to APG for final acceptance testing.

Slide 20

- Configuration management is very important from a logistics management point of view.
- There should not be any changes to the drawings; but if vendors change part names, these changes must be reflected in the as-built drawings.
- An updated parts list will be supplied, as needed.
- Mr. Woodin stated that the SOW described the patent rights and should be looked at and understood. The Army requires that the Government have unlimited rights to the use of data. This data should be passed on with the delivered system.
- There are 14 delivery item technical specifications, such as Contractor and Subcontractor qualifications, meeting minutes, and project status report.
- Specifications are identified by deliverable number.
- Specifications should be self explanatory.
- Any questions on the specifications should be submitted in writing.

Slide 21

- Final acceptance testing at APG will occur in a controlled-access area. All Contractor personnel will need to have proper IDs.
- The Post sometimes has higher levels of security, which may shift times when the final testing may occurs. If a high-level of security occurs at the time of testing, the Government will coordinate accordingly.

- The Acceptance Test Plan is divided into three components: physical configuration audits, in-plant testing, and final acceptance testing.
- A configuration audit will be made to make sure that items that are purchased conform to the technical documents.
- Of the current five EDS units, two Phase 2 and one Phase 1 units are at Pine Bluff Arsenal, Arkansas (PBA). The P1U3 is in Edgewood (used for the tour) as is the prototype P1U1.
- The Government inspection team will want to perform inspections before the parts and pieces are put on top of each other and when access would be more difficult.
- A Government Team consisting of a combination of personnel from SNL, SAIC, TVA, and Non-Stockpile will be visiting the Contractor's shop. This group will visit the Contractor's shop as necessary.
- It is hoped that the Government and the Contractor will establish a partnership.
- The Contractor will have access to SNL and TVA for technical support and lessons learned from previous fabrication efforts.
- The schedule for completing EDS operations at PBA is in the January – February timeframe. Fabrication of the P2U3 should be underway before then. If needed, access to the P2 units at PBA may be made available as necessary to the Contractor, but they would have to work around the PBA schedule (possibly visit PBA during the weekend).
- Mr. Dave Hoffmann reminded the attendees that personnel with green cards only, may have difficulty entering the location of the test at APG.
- For the Section I contract clauses, they are standard FAR/DFARS ones and readably available via the internet.
- Clauses were selected based on the solicitation being Firm-Fixed Price (FFP) and non-commercial item.
- Progress payments will be based on the business size. A percent of the total payment amount will be paid based on progress. 80% for large business, 90% for small business and 95% for small disadvantage business. DCMA will administer the progress payments.
- Government has asked for a standard FAR warranty with its alternative IV. It is important that the Contractor understands this clearly.
- The Contractor will be responsible for transportation if the warranty has to be taken in effect.
- The COR appointment letter will spell out all rules and limitations once the contract has been awarded. A letter of appointment will be delivered and involved parties will sign off.
- The FAR and DFAR clauses were chosen based on contract type.
- For Section J, Attachments 003, 004, and 007 are available on CD, others can be accessed via the web.
- Exhibit A identifies the CDRLs (deliverables).

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- The ORCA should be used to report annual representations and certifications. There should be few hard copy certifications.
- Data should be submitted into ORCA prior to submission of the proposal.
- For Section L, the RFP has a detailed description. Only highlights will be covered.
- Volumes I and II are under Step One.

Slides 23

- The technical/management factor will be rated on an acceptable/unacceptable basis.
- The Evaluation Plan has been approved and the evaluation will be based on it.
- A basis for an “unacceptable” rating will be documented.
- The evaluation will be based on a subfactor level. If a subfactor/element is unacceptable, then the entire factor is unacceptable.
- The offeror cannot proceed to Step Two if the Step One is unacceptable.
- A 50 page limit has been set for Volume I. Section L lists the items that do not fit under this page limit (e.g., unpriced matrix).
- There will be a 120 day long acceptance period after the submission of the Step One proposal.

Step 24

- Volume II will be rated similar to Volume I.
- The entire factor will be unacceptable if one of the subfactors is unacceptable.
- There is a format in Section L that needs to be followed for Volume II.

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- Volumes I and II must both be acceptable to proceed to Step Two.
- An email request will be sent to the offeror for the cost proposal once Volumes I and II have been evaluated and have been considered acceptable.
- 19 items will be priced out by line item in the Contractor’s offer. The Government will compare those to the Independent Government Cost Estimate (IGCE) to ensure they are not unbalanced.
- The offeror should concurrently work on Step Two (pricing) as part of the Step One. This will allow for a 15 day turnaround if the offeror receives the request for Step Two. Pricing will not be submitted under Step One.

Slide 26

- The cost proposal will be evaluated on an aggregate total, but should be broken out in 19 cost line items.
- Each line item will be compared to the IGCE.
- A subcontracting plan will also be requested for large businesses.

Slide 27

- Volumes I and II will be evaluated based on acceptability (acceptable/non-acceptable).
- The basis of award will be to a technically acceptable, past performance acceptable, and lowest aggregate cost proposal.

- If no proposal is unacceptable, the Government reserves the right to make no award.

4. REPORTING REQUIREMENTS

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- Non-Stockpile has a reporting requirement, as specified in the SOW. The Integrated Planning and Management System (IPMS) must be used to report activities and cost on a monthly basis.
- Ms. Maryann Clark, SAIC, passed out a briefing introducing IPMS.

Slide 1 – IPMS Briefing

- IPMS is web-based.
- A CMA account will be needed to access IPMS and will be provided by the Government.
- Status information, cost and schedule progress shall be reported via IPMS.

Slide 2 – IPMS Briefing

- The project data is loaded (e.g., COR names, contract number, etc.).

Slide 4 – IPMS Briefing

- Accumulated costs and variance will be displayed.
- Contractor must apply through CMA to get an account. This is to be done after the award. Access will only be given to the project they support.
- IPMS will be required. Any confusion in using the system should be reported. Help and/or training will be available upon request.

5. SUBMISSIONS OF QUESTIONS

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- Mr. Woodin stated that verbal and written questions will be accepted at this conference.
- Questions should be submitted in writing, by email.
- Jessica Dobbeleare will be the POC for questions.
- Questions will be reviewed and answered.
- All questions must be submitted by April 5. This deadline is important to keep the schedule on track. The offeror can submit questions after April 5, but there is no guarantee that they will be answered.
- May 14 is still the deadline for the proposal. This date will most likely not change.
- All questions and their responses will be posted on the web. If needed, any corresponding amendment(s) will be posted on the web.
- It is important to monitor the web site for additions.
- The Government wants to get into the award stage and out of the evaluation stage quickly.

6. ADJOURNEMENT

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- The Phase 1 Unit 3 is set up outside.
- An option to tour the system was provided; Mr. Nielson will be available for the tour.

Final Remarks

- The sign-in sheet and the briefing charts that were passed out during the conference will be posted on the web.
- No questions were asked by the attendees.

7. ITEMS DISTRIBUTED

- Copy of the Sign-In Sheet
- EDS Pre-Proposal Conference Briefing Charts
- IPMS Reporting Requirements Briefing Charts

8. ATTENDEES

1. Mr. Kevan Woodin, HQ ASC, 309.782.3961
2. Mr. Greg Nielson, PM NSCM, 410.436.1243
3. Ms. Maryann Clark, SAIC/STC, 443.402.9409
4. Mr. Oscar Daniel, TBE, 256.726.2187
5. Mr. Raymond DiBerardo, ECBC, 410.436.3103
6. Mr. Laurence Gottschalk, PM NSCM, 410.436.1083
7. Mr. David Hoffman, PM NSCM, 410.436.8728
8. Mr. Jeff McFadden, Rogess Associates Machine Tool, 585.647.2230
9. Mr. James Piro, PM NSCM, 410.436.8727
10. Mr. Jay Scoggins, TVA, 256.386.2895
11. Mr. Brett Sims, TBE, 256.726.1239
12. Mr. Siegfried Stockinger, Jacobs, 410.273.1901
13. Mr. John Stringfellow, TVA, 256.386.2654
14. Ms. Catalina Gomolka, Noblis, 703.610.2587
15. Mr. Asad Amr, Noblis, 703.610.1760

EDS Pre-Proposal Conference

27 March 2007

Agenda

- 1. Introductions/Attendance List (08:00-08:40)**
- 2. EDS Background (08:40-09:10)**
- 3. Request for Proposal (09:10-09:30)**
- Highlighted RFP Related Sections (09:30-10:45)**
 - Section A**
 - Section C**
 - Section E**
 - Section I**
 - Section J**
 - Section K**
 - Section L**
 - Section M**

Agenda (Concluded)

BREAK---10:45-11:00)

- **IPMS Reporting Requirements (11:00-11:20)**
- **Submission of Questions (11:20-11:50)**
- **Adjournment (11:50-12:00)**
- **Tour of EDS P1/U3**

Introductions/Attendance List

- Attendance List will be posted to the following website:
http://www4.osc.army.mil/padds_web/amc.asp?sol=W52P1J07R0031
- Conference is intended to provide a summary briefing of the subject RFP
- Conference will not cover everything specified in RFP
- Offerors are still required to understand and follow all of the RFP requirements
- Nothing in this conference or briefing amends the solicitation.
- The solicitation is changed only by the issuance of formal amendments. Any amendments will be issued via the internet.

Questions/Answers

- **Written Questions and Responses**
- **Verbal Questions and Responses**

EDS Systems and Components

- **EDS Background**
- **Video Presentation**

Request for Proposal

- **Unrestricted – lowest price technically acceptable based on established Government evaluation plan**
- **Proposals due 14 May 2007**
- **Three amendments issued to date**
- **Website:**
 - http://www4.osc.army.mil/padds_web/open.asp
 - except attachments 003, 004, and 007
- **Sections A – M**
- **Future amendments and any Q&As will be posted to website**

Request for Proposal

- **Section A – Supplemental Information**
 - **A-1: Online Representation and Certifications Application (ORCA)**
 - Federal Acquisition Regulations requires offerors to submit representations and certifications electronically via the Business Partner Network
 - ORCA shall be completed by offerors ASAP and prior to Proposal submission
 - **A-3: Solicitation Description Statement**
 - Solicitation issued as an unrestricted Request for Proposal (RFP)
 - Fabrication/Assembly shall be in accordance with Government-provided drawings/specifications
 - Inspection, testing, and acceptance shall be in accordance with the Government-provided Acceptance Test Plan

Request for Proposal

- **Section A – Supplemental Information (continued)**
 - **A-4: Evaluation Approach Statement**
 - Firm-Fixed-Price contract will be awarded
 - Evaluations will be made using full and open competition
 - Two-step approach: (1) Technically Acceptable, (2) Low Price
 - **A-8: Discussion with Offerors**
 - Government anticipates evaluating proposals and awarding contract without conducting discussions
 - FAR provision 52.215-1, Instructions to Offerors-Competitive Acquisitions, is included in this solicitation
 - Government reserves the right to hold discussions with offerors in either Step One or Step Two
 - Revised proposals will be requested under Step One or Step Two if discussions are held

Request for Proposal

- **Section A – Supplemental Information (continued)**
 - **A-10: Notice of Organizational Conflicts of Interest**
 - **The following organizations are prohibited (In accordance with FAR 9.5) from offering as prime contractors or participating as subcontractors on this solicitation and/or any resulting contract and/or task orders:**
 - **Science Applications International Corporation**
 - **Sandia National Laboratory**
 - **Noblis (formerly Mitretek Systems)**
 - **Tennessee Valley Authority**

Request for Proposal

- **Section C – Description/Specifications/Work Statement**
 - **SOW – Attachment 001 of RFP: Fabricate, Assemble, Inspect, and Test the EDS Phase 2 Series Unit**
 - **Attachment 003 of RFP: Technical Drawings and Specifications**
 - **EDS Subsystems:**
 - **Trailer (TRL)**
 - **Containment Vessel (CNV)**
 - **Hydraulic Nut (HNS)**
 - **Rotary Agitation (RAS)**
 - **Reagent Supply (RSS)**
 - **Waste Transfer (WTS)**
 - **Electrical (ELC)**
 - **Explosive Opening (EOS)**
 - **Helium Supply and Leak Detection (HLD)**
 - **Clamp Hanger (CHS)**

Request for Proposal

- **Section C – (continued)**

- **SOW Requirements (Continued)**

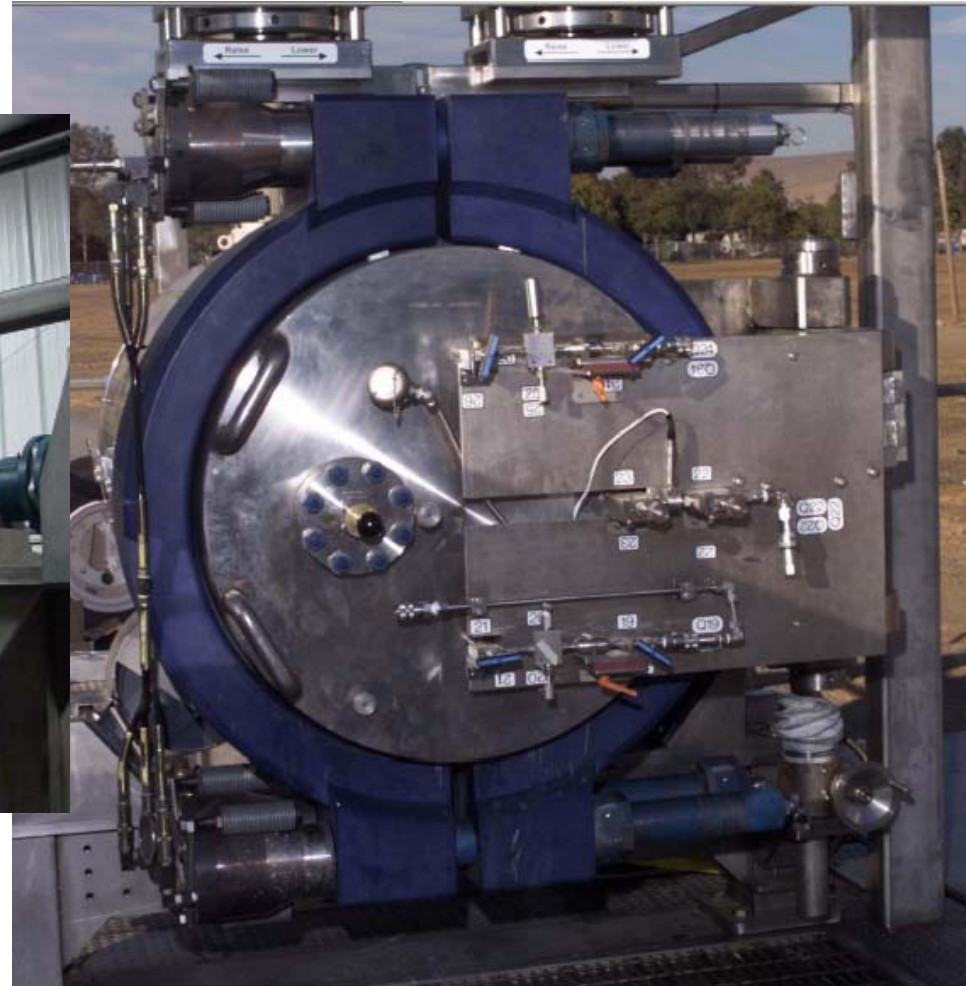
- **GFE (SOW Section 3.3):**

- **EDS Containment Vessel**
 - **Hydraulic nuts for clamps**
 - **Trailer including vertical supports for clamp hanger assembly, tarp and bow system**
 - **Waste drums, waste drum carbon filters, drum heater temperature controller and heaters, scales, drum pump assembly, and 55-gallon drums**
 - **Sample Bottle Assembly**
 - **Flushing chamber weldment**
 - **Tedlar Bags**
 - **Grayloc® door seal and O-ring**
 - **Clamp Hanger Software Program/Commissioning parameters and software program for Sew Eurodrive**

Request for Proposal



Request for Proposal



Request for Proposal

- **Section C – (continued)**
 - **SOW Requirements (Continued)**
 - **Project Control and Staffing (SOW Section 3.2)**
 - **Subcontracting**
 - **Meetings and Travel**
 - **EDS-Specific (Operator) Training**

Request for Proposal

- **Section C – (continued)**
 - **SOW Requirements (Continued)**
 - **EDS Procurement/Assembly/Testing at Contractor's Shop**
[Acceptance Test Plan – Attach. 002 to the RFP]
 - **Facility EDS Testing**
 - **In-plant Assembly – Contractor Testing**
 - **Government Conducted Physical Configuration Audit (PCA) in Plant**
 - **Final Acceptance Testing**
 - **A second stage of acceptance testing will be performed by the Government**
 - **Purpose to demonstrate functionality of the system IAW the Government Acceptance Test Plan)**
 - **If the APG-EA test fails, the Contractor shall be responsible for fixing the EDS Phase 2 system to include its subsystems and components, as applicable**

Request for Proposal

- **Section C – (continued)**
 - **SOW Requirements (Continued)**
 - **Period of Performance/Completion Date (SOW Section 7.0)**
 - 240 days from award
 - **Fabrication/Assembly/Testing Schedule (SOW Section 8.0)**
 - 180 days for fabrication/assembly of the EDS Phase 2 Series unit
 - 60 days for acceptance testing by the Contractor and the Government

Request for Proposal

- **Section C – (continued)**
 - **SOW Requirements (Continued)**
 - **Quality Assurance Program**
 - The Contractor shall have a functional Quality Assurance Program for their shop activities
 - The Government or its designated representatives shall have full access to the Contractor's shop, as deemed necessary, during the fabrication
 - Army Regulation 702-11, Army Quality Program, and the PMCD Quality Assurance Program Plan (QAPP), Revision 2
 - **Health and Safety**
 - **Security**
 - **Environmental**

Request for Proposal

- **Section C – (continued)**
 - **SOW Requirements (Continued)**
 - **Order of Precedence**
 - **Document governing order: SOW, EDS Technical Drawings, EDS Phase 2 Series Procurement Specifications, and Acceptance Test Plan**
 - **Changes from Standards**
 - **Shop Closeout**
 - **Warranty**
 - **Shall be for a period of one year after final acceptance of the subject equipment**
 - **Shall be otherwise in accordance with FAR clause 52.246-18, Alt IV**

Request for Proposal

- **Section C – (continued)**
 - **SOW Requirements (Continued)**
 - **Patent Rights/Limitations/Rights to Supporting Documentation**
 - **Army owned patent**
 - **Army owned technical data**
 - **DFARs 252.227-7013-Data generated under this contract**
 - **Deliverable Item Technical Specifications**
 - **As-Built Drawings**

Request for Proposal

- **Section E – Inspection and Acceptance**
 - EDS Phase 2 Series Acceptance Test Plan –attachment 002 of RFP
 - Government Team (SANDIA-TVA-SAIC)
- **Section I – Contract Clauses**
 - FFP supply
 - Progress payments
 - Warranty
 - COR
- **Section J – List of Attachments**
 - Attachments 001 – 007 (003, 004, and 007 available on CDs)
 - Exhibit A

Request for Proposal

- **Section K – Representations, Certifications, and Other Statements of Offerors**
 - ORCA based – A-1
- **Section L**
 - **Instructions to Offerors**
 - Government will award a single contract for the requirements outlined in this solicitation
 - Government will conduct a two step request for proposal

Request for Proposal

- **Section L (continued)**

- **Volume I**

- **Technical/Management Factor**
 - **Technical Approach (subfactor)**
 - **Fabrication/Assembly Activities (subfactor)**
 - **Shop Testing (subfactor)**
 - **APG Testing (subfactor)**
 - **Evaluated on an acceptable or unacceptable basis**
 - **Failure to address each of the subfactors/elements in an adequate manner will result in an unacceptable rating for those criteria**
 - **Offeror will not be considered for Step Two if unacceptable**
 - **Format**

Request for Proposal

- **Section L (continued)**
 - **Volume II**
 - **Past Performance Factor**
 - Customer satisfaction (subfactor)
 - Quality (subfactor)
 - Timeliness or Schedule Control (subfactor)
 - Project Management and Systems Assembly/Fabrication (subfactor)
 - Cost Control or Cost Performance (subfactor)
 - Small Business Goal Attainment (subfactor)
 - Compliance Record (environmental, safety, health, and security) (subfactor)
 - Failure to address each of the subfactors will render the Past Performance proposal unacceptable
 - Offeror will not be considered for Step Two if unacceptable
 - Format

Request for Proposal

- **Section L (continued)**

- **Volume III**

- **Cost Factor**

- **Submitted after successful completion of Step One, and when requested by the Government**
 - **Preparation/Submission Timing**
 - **The submission of certified cost/price data or other than cost/price information is not required**
 - **Shall be concurrently prepared with the Technical/Management proposal, but not submitted under Step One**
 - **Government anticipates a short turnaround of 15 working days for submission of the Cost proposal under Step Two**

Request for Proposal

- **Section L (continued)**

- **Volume III**

- **Cost Factor (continued)**

- **Evaluated by the Cost Evaluation team on the aggregate total**

- **Cost proposal will be compared to the IGCE for reasonableness and for balanced pricing**

- **An unreasonably priced or unbalanced proposal may be grounds for rejecting the proposal by the Government**

- **Format**

- **Subcontracting Plan**

Request for Proposal

- **Section M**

- **Evaluation Factors for Award**
- **M.1-M.4 – Two step approach**
 - **Step One**
 - Includes Volumes I and II
 - **Step Two**
 - Includes Volume III
- **Basis of award**
 - Will be one FFP contract awarded to the aggregate low-priced offer, which was determined acceptable under technical/management and past performance criteria, based on competition
 - Government reserves the right to make no award as a result of this solicitation if, upon evaluation, none of the proposals are deemed likely to meet the technical/management or past performance risk requirements at an acceptable cost.

IPMS Reporting Requirements

- **Monthly contract activities and costs shall be reported via the PMNSCM Integrated Planning and Management System (IPMS)**

Submissions of Questions

- **Written questions need to be submitted, via email, no later than 05 April 2007, COB. POC – Jessica Dobbeleare [jessica.dobbeleare@us.army.mil]**
- **Government responses will be provided no later than 15 April 2007, COB**
- **Q&As will be posted to the website**
- **Any corresponding amendments will be posted to the website**

Adjournment

- **Tour of EDS P1/U3 to follow Conference**

IPMS Reporting Requirements

- **Monthly contract activities and costs shall be reported via the PMNSCM Integrated Planning and Management System (IPMS)**
 - **Performers provide project status information via the IPMS Monthly Reports Site**
 - **The Monthly Reports Site includes functionality for:**
 - **Viewing task information and providing contractor points-of-contact**
 - **Creating and submitting spend plans**
 - **Submitting monthly status reports**
 - **Viewing task summary reports**

IPMS – Task Information

IPMS - Microsoft Internet Explorer

File Edit View Favorites Tools Help

IPMS MONTHLY REPORTS

INTEGRATED PLANNING AND MANAGEMENT SYSTEM

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Contract/DO/Task Maintenance

An entry to any field where the label appears in red must be completed prior to saving the record.

Contract Number: W911SR-07-D-0001
 DO Number: 0009
 DO Title: NSCM Mgmt Support
 Task Number: I-07-CMA-020

New Task Name: FY07 NSCMP Program Management Task

New Task Description: This effort is to provide an integrated program management function by utilizing existing cost, schedule, and technical data from this and other tasks

Contractor/OGA: SAIC

Period of Performance:

Mod	Start	End	Explanation
0	01/01/2007	09/30/2007	Initial POP for this task.

Earned Value Type: Level of Effort

Contractor/OGA Manager:

Manager Name	Manager Type	Phone Number	E-mail Address	Start Date	End Date
WILLIAM J. KATHARINE	Technical	202-461-3202	WjKatharine@saic.com	01/01/2007	

ADD MANAGER

Government Task Manager:

Manager Name	Start Date	End Date
BEITIS, WILLARD	03/03/2007	

Send E-mail

Done

Trusted sites

This information is provided by the performer.

IPMS – Monthly Report Entry

Monthly report data is provided in four main sections:

- Cost – monthly expenditures, estimate-to-complete, notes and reasons for variance (if required)
- Schedule – Deliverable list and status, reasons for variance, and notes
- Technical – Accomplishments completed, in-progress, and planned
- Manpower – Hours worked by location

Similar information may be provided for the DO as a whole using the DO Summary functions

Information is not available to PMNSCM until the “Submit Report” box is checked

The screenshot shows the IPMS (Integrated Planning and Management System) web application running in Microsoft Internet Explorer. The page title is "IPMS - Microsoft Internet Explorer". The main heading is "IPMS MONTHLY REPORTS". Below this is a navigation bar with links: Home, Links, Contact Us, Change Password, User Admin. The main content area is titled "February, 2007 Monthly Report Checklist" and includes a "DO No.: 0009 (Mitretek)". There are two dropdown menus: "Change Month:" with a "Change Month" button, and "Reports:" with a "Select One" dropdown. A "Submit Report:" checkbox is checked. Below this is a table with columns: PWBS, PWBS title, Fund type, Cost, Schedule, Technical, Manpower, and Exclude. The table contains one row of data: "00.02.02.07.06.03.02.05", "Integ Log Spt", "O&M", and icons for Cost, Schedule, Technical, Manpower, and Exclude. A "DO Summary" link is below the table. A "CANCEL" button is at the bottom. The footer text reads: "IPMS 4.1 RELEASE (September 2006) copyright © 2006 by Science Applications International Corporation."

PWBS	PWBS title	Fund type	Cost	Schedule	Technical	Manpower	Exclude
00.02.02.07.06.03.02.05	Integ Log Spt	O&M					

IPMS – Monthly Report

Cost Information Example

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INTEGRATED PLANNING AND MANAGEMENT SYSTEM

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February, 2007 Monthly Report ☒
Cost Information

PWBS: 00.02.02.07.06.03.02.05 (1 of 1)

DO #: Integrated Logistics Support

Reporting Amount: \$389,712.00

ACWP to February, 2007: \$54,114.00

Task Manager: DONALD BENTON

Cont./OGA: Mitretek

Fund Type: O&M

Submittal Status: SUBMITTED - [View Checklist](#)

[View Audit Trail](#)

BCWS Plan: ☒ \$ 44571.00

BCWP: \$ 54114.00

ACWP (required field): \$ 54114.00

SV (BCWP-BCWS): \$ 9543.00 Variance %: 17.63

CV (BCWP-ACWP): \$ 0.00 Variance %: 0.00

☒ ETC:

Month/Year	Est. Amount
Mar-2007	0.00
Apr-2007	0.00
May-2007	0.00
Jun-2007	0.00
Jul-2007	0.00
Aug-2007	0.00
Sep-2007	0.00
Oct-2007	0.00
Nov-2007	0.00
Dec-2007	0.00
Total:	\$ 0.00

Done Trusted sites

EDS Pre-Proposal Conference Sign-In Sheet

Name	Company Represented	Address	Email	Phone
Oscar Daniel	TBE	300 Sparkman Dr. Huntsville, AL 35805	OSCAR.daniel@TBE.com	256-726-2187
Brett Sims	TBE	300 Sparkman Dr Huntsville AL 35805	brett.sims@tbe.com	256-726-1239
Jeff McFadden	Ross Associates Madison TN	15 5th James Madison, TN 37108	JeffMcFadden@rossassoc.com	501-646-9330
Kevan Woodlin	HQ, ASC	Bldg 350 Rock Island, IL 61299-5000	Kevan.Woodlin@us.army.mil	309-782-3961
Greg Nielson	PM NSCM	Blackhawk Road Aberdeen Proving Ground, MD 21010	gregory.nielson@us.army.mil	410-436-1243

EDS Pre-Proposal Conference Sign-In Sheet

Name	Company Represented	Address	Email	Phone
Jay Scoggins	TVA	P.O. Box 1010 CTR 1D-M Muscle Shoals, AL.	ajscoggi@tva.gov	(256) 386-2895
James Stringfellow	TVA	P.O. Box 1010 CTR 1D-M Muscle Shoals, AL	James.Stringfellow@tva.gov	(256) 386-2895
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William Goodin	Noblis	350 Fawcett P.O. Box Fawcett, ME 04852	William.Goodin@noblis.org	207 662 8877
Asad Amir	Noblis	//	Asad.Amir@noblis.org	703 662 1760

EDS Pre-Proposal Conference Sign-In Sheet

Name	Company Represented	Address	Email	Phone
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LAURENCE GOTTSCALK	PMNSCM	Bldg E 4405 APG, EA MD 21010	laurence.gottschalk@us.army.mil	410 436 1083
Siegfried Stockinger	Jacobs	4780 Water Park Dr. #3 Belcamp, MD 21017	Siegfried.Stockinger@jacobs.com	(410) 273-1901
Timothy Potts	PM NSCM	E 4405 APG, EA, MD	James.Potts@us.army.mil	410-436-8727